

LUBS Study Abroad

Pre-Departure Briefing

Register your attendance!



Who we are



Tom Vegeris
Student Education Service Officer



Maria Hussain
LUBS Study Abroad Academic Coordinator

Michelle Simpson
Student Education Service Assistant

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Prepare for your time abroad

- ✓ Visit the 'Prepare for your time abroad' section of the Global Opportunities SharePoint Site.
- ✓ Complete host university application
- ✓ Forward host university Acceptance Letter to outgoingstudyabroad@leeds.ac.uk
- ✓ Complete and submit online Risk Awareness Form
- ✓ Watch recordings of 'Next Steps (Parts 1 and 2)' and attend compulsory 'Placement Abroad Essentials' on 26th April
- ✓ Host university processes



This page has important information about academic requirements and support for LUBS students on a Study Abroad year.



Visit the 'During your Study Abroad year' page on the LUBS Student Guide

Checklist for students

If you're about to embark on a Study Abroad year, make sure you've ticked off everything on our checklist before travelling!

- Download the Microsoft Teams app. We will use this to run group advising sessions during the year.

LUBS Study Abroad Checklist



Read the LUBS Study Abroad Academic Contract and complete our Microsoft Form to show us that you have understood this document by 26th April.



You need to complete our Module Approval Form and send this to Maria at m.hussain1@leeds.ac.uk at least 7 days before enrolling in modules at your host university.



Attend or watch recordings of all compulsory briefings.

Change of programme

We will be changing your programme in June.

You do not need to complete a change of programme form.

We will also enrol you onto LUBS9001 Year Abroad.

2023/24 Assessment and Progression to Study Abroad



Maintain an overall academic average of ideally 60% and at least 57% in the year leading up to year abroad



Make sure you meet the standard progression requirements to progress into the next academic year



REMEMBER - Register online with the University of Leeds for the 2024/25 academic year

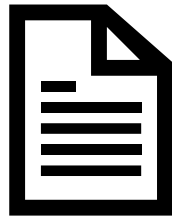
Academic Culture Abroad

Academic Culture Abroad

- Different teaching and learning methods
- Attendance rules
- Different modes of assessment
 - Criterion based marking vs relative marking
 - Class participation grades



Study Abroad Academic Requirements



LUBS Study Abroad Academic Contract:

- ✓ LUBS 9001
- ✓ Credits and modules abroad

Thanks to those of you who have confirmed that you have read and understood the LUBS Study Abroad Academic Contract.

LUBS9001

Learning Outcomes, ICC, Assignments & Deadlines

LUBS9001 Study Abroad Core Learning Outcomes

- Better understand new cultural contexts demonstrated through critical observation and development of intercultural skills.
- Demonstrate an awareness of international cultural practises shown through greater flexibility in interpreting and being able to adapt to new and challenging contexts.
- Apply critical-skills related to employability; demonstrated through greater resourcefulness and ability to problem-solve more dynamically in an international context.
- Critically reflect on a range of international experiences as a result of enhanced global citizenship.



Intercultural competence (ICC)

‘Intercultural competency is the **ability to interact effectively** and appropriately in intercultural situations, based on specific **attitudes, intercultural knowledge, skills and reflection.**’
(Deardorff, 2006: 247)

Three main areas of ICC development:

Cognitive Dimension	Affective Dimension	Behavioural Dimension
Knowledge about cultural norms, values, behaviours and issues	Flexibility to adapt to new situations Open-mindedness to encounter to new values	Critical skills such as resourcefulness, problem-solving skills, and culturally-appropriate people skills.

Table 1. Three dimensions of Intercultural Competency (Williams, 2009, p.290)

So what?



Some key benefits:

- ‘ICC is an important **graduate outcome** in such a [globalised] world.’ (Leask, 2009: 205)
- ‘Intercultural competence is increasingly gaining prominence in a variety of sectors around the **world...core competency for the 21st century workforce** (Deardorff, 2015)

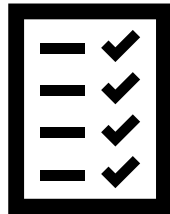
How can I track my ICC development?

Write a blog/diary/photos

Make notes on experiences or situations that make you; think, feel a bit 'out of your comfort zone', challenge you or change the way that you think about something- they will help you with the assignments!



LUBS9001 Assignments



Pre-Departure:

- Setting goals, perceiving challenge and perceptions of 'host' culture/country

Mid-Year:

- Multimodal assessment (photograph) and critical commentary that discusses one of the key learning outcomes of the Year Abroad
- OR an intercultural podcast (10 mins.) and blurb. You have the option for this to be published on our LUBS 'Cultural Insight Wednesdays' (CIW) SoundCloud channel: https://soundcloud.com/lubs_ciw

Re-Entry:

- 2-part reflective essay on your overall experience; (i) evaluating this against ICC reflective model (slide 4) and (ii) Using examples from your experience demonstrate how your study abroad experience has enhanced your employability.

*Please see the assessment brief for full task detail and mark scheme.

Start of Teaching	Reflective Essay (Pre-departure) assignment deadline	Reflective Essay (Mid-Year) assignment deadline	Reflective Essay (Re-Entry) assignment deadline
July	Thurs 15th Aug at noon	Thurs 28th ^h Nov at noon	Tues 8 th July at noon
August	Thurs 19th Sept at noon	Thurs 2nd Jan at noon	
September	Thurs 17 th Oct at noon	Thurs 30 th Jan at noon	
October	Thurs 21st Nov at noon	Thurs 27 th Feb at noon	

Assignments – Submission dates for LUBS9001:

You will be told which group you are in, based on the teaching start dates at your host University.

Please note the times are GMT and you have to take this into account when submitting from overseas!

LUBS9001 Assessment Grading Criteria

Each of the submissions will be graded on a 0-100 scale, and will be weighted according to the proportion of the module grade. The pass mark is 40%.

LUBS9001 Module Marks

- **Fail:** Fail Mark on reflective assignment
- **Pass:** An overall module average of 40-59
- **Merit:** An overall module average of 60-69
- **Distinction:** An overall module average of 70+

It is a minimum requirement that in order to have passed the LUBS9001 Year Abroad the following must be met:

- *If the language of instruction is English, you must pass a set of approved modules equivalent of at least 80% of the full time credit load at host institution.*
- *If being taught in a foreign language, you must pass a set of approved modules equivalent of at least 50% of the full time credit load at host institution*

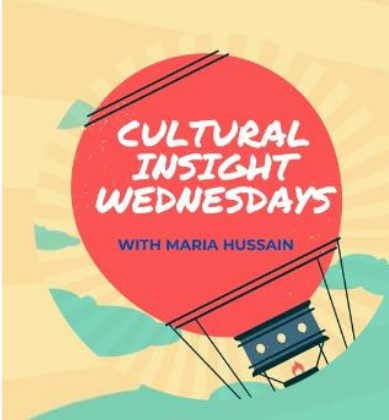
Mid-year: critical reflection examples

...'this particular speaker caught my eye...He really opened my eyes to how simple it can be to state your mind to others, just because you want to and have the privilege to do so.. You don't have to be hostile or resentful...'

'I developed tolerance to the Mexican concept of time. Being on time does not matter so much and the days in general are more relaxed and laid back. I enjoyed this aspect of the culture.'

(Talking about a wall-sized mural outside the Tate) At first glance you think it's a black man with a gun...at closer inspection you realize that is not a gun, but a camera...the intense picture forces us to re-evaluate our assumptions...with no words at all this picture is a perfect example of the false impression many countries have of one another.'

(Williams, 2009:296-299)



- Develop your intercultural competence and understanding by tuning into our co-created podcasting channel 'Cultural Insight Wednesdays' (CIW)
- [Listen Here](#)

CULTURAL INSIGHT WEDNESDAY

Sustainable fashion

EPISODE 8

IN CONVERSATION WITH: TAQWA ELFORJANI

bit.ly/CIW-Week8



Choosing and enrolling on modules

Which modules can I study?



You need to enrol on an 'exchange' full-time workload.



You should enrol on Level 2/3 business-related or joint honours modules (please note that North American universities will refer to these as Level 3/4 modules). You can take elective modules at any level.



If a module would be taught by the Business School if you were studying it at Leeds, we would count this as business-related. This includes modules related to:

- Accounting
- Banking
- Economics
- Finance
- Management
- Marketing



You can't take any modules that you've already studied or will study in your final year, but you must meet any prerequisites for modules you want to take.

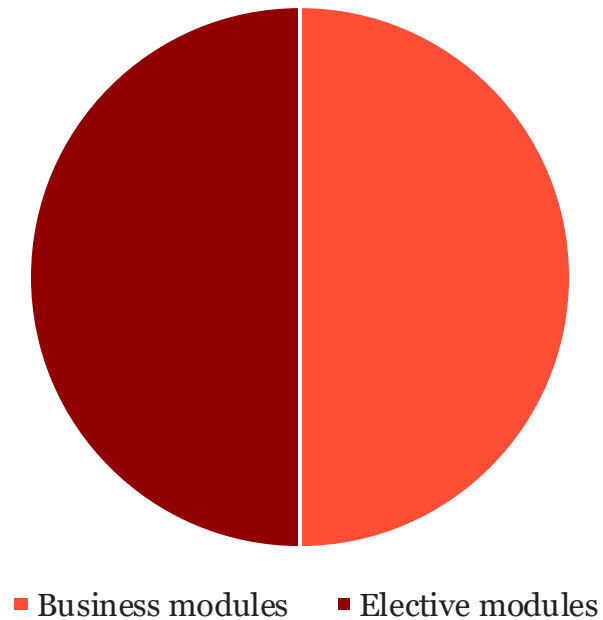


Choose specialist modules relating to your degree!

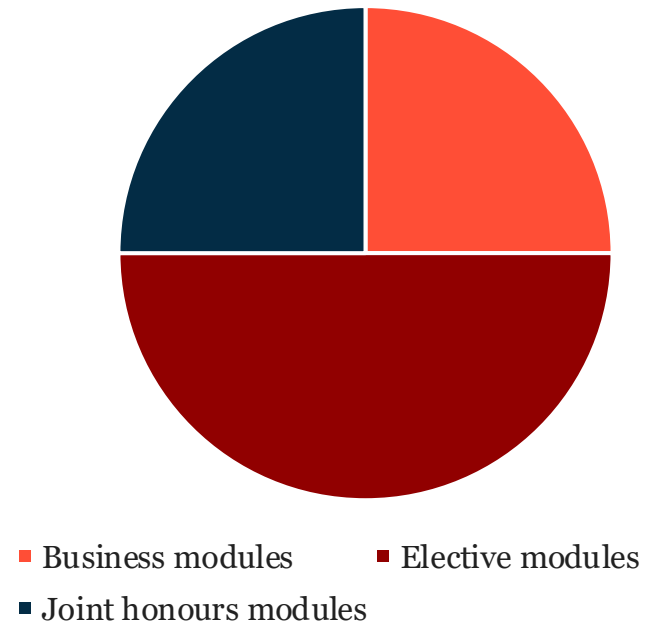
What module split do I need to take?



Single honours students



Joint honours students



How do I enrol on modules?



You need to complete our Module Approval Form and send this to Maria before enrolling in modules at your host university.



Check that your modules meet the criteria outlined in the LUBS Study Abroad Academic Contract.



Maria will review your form and return it to you with comments. If you are asked to make changes to your selection, please action these as soon as possible by amending the same form and resending it to Maria.



All module choices at the host university must be approved by LUBS at least 7 days before you enrol on them.

Support while abroad

What issues could you encounter?

- Accommodation issues
- Personal issues
- Emergency situations
- Finance
- Adapting to a new culture
- Failing a module/s



Support services while abroad


- Maria, Tom and Michelle
- Personal tutor
- LUBS Student Support Team
- [The Student Counselling and Wellbeing Service](#)
- Outgoing Study Abroad Team
- Host institution:
 - Lecturers
 - Advisors
 - Student Support Team





Keep in touch

 **YOU MUST REMEMBER TO** check your University of Leeds emails regularly and keep in touch with us!


 You are still a University of Leeds student next year – Stay connected!

 To check in with you and make sure you're OK

 To hear about your experiences

 To gather feedback that will help advise future students

 To keep you informed of important information and updates from Leeds: opportunities, deadlines etc.

 You will still receive a lot of emails – If you don't check and manage your inbox it will be overwhelming and you'll miss important information!

Contact us

LUBS Study Abroad Team (Tom
and Michelle):
studyabroad@lubs.leeds.ac.uk

Maria Hussain:
M.Hussain1@leeds.ac.uk

LUBS Student Support Team:
lubsstudentsupport@leeds.ac.uk

LUBS Assessment Team:
lubsassessment@leeds.ac.uk

LUBS Quality Team:
lubsquality@leeds.ac.uk

References

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- Williams, T. 2009. 'The reflective model of intercultural competency: a multidimensional, qualitative approach to study abroad assessment'. *Frontiers: The Interdisciplinary Journal of Study Abroad*, 18(1),pp. 289-306.