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| Leeds University  Business School |

**Welcome and Induction Timetable 2024-25**

**MSc Programme Title: Management of Information Systems and Digital Innovation MSc**

**Programme Director: Dr Emma Forsgren**

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| **Date** | **Time** | **Title** | **Contact (person running the session)** | **Delivery Method (Zoom/Teams/Collaborate/Face to Face)** |
|  |  | **Week 1** |  |  |
| **16/9/24** | 11.00-12.15 | Welcome to Leeds from the International Student Office | International Student Office | Rupert Beckett Lecture Theatre, Michael Sadler Building  [**Please sign up for this session**](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.tickettailor.com%2Fevents%2Finternationalstudentofficeuniversityofleeds%2F1261162&data=05%7C02%7CE.Ricketts%40leeds.ac.uk%7C4be1a59f448e4290b17c08dc8ebbfe8a%7Cbdeaeda8c81d45ce863e5232a535b7cb%7C0%7C0%7C638542185278065142%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=nBSG7aFobVjQqH8JH3z%2Bb2fVq8rqqp7uL%2FL4EU853EA%3D&reserved=0) |
| Description of session: Don’t miss your official welcome to Leeds as an international student! At this in-person talk, hear from staff and current students, ask them your questions, find out about getting started and explore opportunities to get involved and experience local life. We hope you’ll leave this session feeling inspired to make the most of the weeks and months ahead! | | | | |
| **18/9/24** | 10.00-12.30 | Welcome to your programme | Emma Forsgren | Charles Thackrah G.05 |
| Description of session: This session aims to welcome and introduce you to the MSc Management of Information Systems and Digital Innovation. You will meet your Programme Director who will provide a broad overview of the programme content and delivery structure. They will also introduce the expertise of academic staff and the associated AIMTech Research Centre and our Advisory Board from industry. In addition, the session will include information related to opportunities for course representation, available support at the University and potential graduate roles and career paths. | | | | |
| **18/9/24** | 15.00-16.00 | Introduction to the Student Education Service: Information and Q&A Session | SES Staff | Online |
| Description of session: This session will include a brief presentation from a member of the Student Education Service as well as the chance to ask any non-academic questions about the services they provide and how they can help you through your time in the Business School. This session is optional and the session will be repeated at various times during your Welcome and Induction (please only attend one session as the sessions will be identical). | | | | |
| **19/9/24** | 11.00-12.00 | School Welcome | Tao Jiang | Online |
| Description of session: This session will introduce you to some key figures within the Business School and will be led by some of the 2024/25 LUBS School Reps. There will be a brief Welcome from the Dean or one of the Pro-Deans, an introduction to the University of Leeds Partnership, a chance to hear from some Business School societies as well as hearing a bit about what the new School Reps hope to achieve this year. | | | | |
| **19/9/24** | 15.30-16.30 | Introduction to the Student Education Service: Information and Q&A Session | SES Staff | Online |
| Description of session: This session will include a brief presentation from a member of the Student Education Service as well as the chance to ask any non-academic questions about the services they provide and how they can help you through your time in the Business School. This session is optional and the session will be repeated at various times during your Welcome and Induction (please only attend one session as the sessions will be identical). | | | | |
| **20/9/24** | 12.00-13.30 | Digital Identity and Wellbeing | Rebecca Padgett | Esther Simpson LG.08 |
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|  |  | **Week 2** |  |  |
| **25/9/24** | 13.00-14.00 | Student Q&A Drop-in (optional) | Emma Forsgren | Online |
| Description of session: Description of session: You will have the opportunity to informally chat to your Programme Director if you have any questions, issues or just want to say hello. Please note that this session is optional. | | | | |
| **25/9/24** | 15.00-16.00 | Introduction to the Student Education Service: Information and Q&A Session | SES Staff | Online |
| Description of session: This session will include a brief presentation from a member of the Student Education Service as well as the chance to ask any non-academic questions about the services they provide and how they can help you through your time in the Business School. This session is optional and the session will be repeated at various times during your Welcome and Induction (please only attend one session as the sessions will be identical). | | | | |
| **26/9/24** | 14.00-15.00 | Professional development | Sumayha Qudah | Charles Thackrah G.05 |
| Description of session: You will be introduced to professional development during your studies and what support is available. It includes employability and networking events, how to apply for jobs in the UK and abroad, support with CVs and cover letters, as well as how to develop key employability skills. | | | | |
| **26/9/24** | 15.00-17.00 | Good Academic Practice | Hilary Kane | Esther Simpson LG.08 |
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| **27/9/24** | 13-14 | Introduction to Academic Personal Tutoring | Rajinder Bhandal | Charles Thackrah G.05 |
| Description of session: You will learn about Academic Personal Tutoring within the University of Leeds, the purpose behind this initiative and how to make the most of it. | | | | |
| **27/9/24** | 15-17 | Social | Emma Forsgren | Clarendon 1.06 |
| Description of session: An opportunity to socialise with students and staff members on your programme. Food and drinks will be served. | | | | |

**You can find the links to online sessions in your timetable in your** [**Programme Specific Information folder in Minerva**](https://minerva.leeds.ac.uk/webapps/blackboard/content/listContent.jsp?course_id=_85319_1&content_id=_8088908_1)